



पवन हंस लिमिटेड

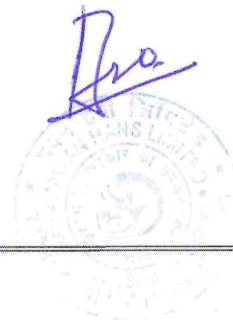
**Pawan Hans Limited**

(A Miniratna - Government of India Enterprise)

CIN No. U62200UP1985GOI129953

**NOTICE INVITING TENDER FOR 72-MONTH INSPECTION  
OF TAIL ROTOR GEARBOX, PART No. 406-040-400-121 OF  
BELL 407 FLEET & REPAIR OF TRANSMISSION RESTRAINT  
ASSEMBLY OF BELL 206-L4 FLEET.**

In-Charge (PPC), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085  
India (Tel: +91-11-27902620)



## TABLE OF CONTENT

Sl. No	Description
1	SECTION 1: INSTRUCTIONS TO BIDDERS
2	SECTION 2: SCOPE OF WORK
3	SECTION 3: GENERAL TERMS & CONDITIONS
4	SECTION 4: ELIGIBILITY CRITERIA
5	SECTION 5: BID PREPARATION
6	SECTION 6: AMENDMENT OF BID DOCUMENT
7	SECTION 7: ASSISTANCE TO BIDDERS
8	SECTION 8: PRICE OF NEW
9	SECTION 9: ANNEXURES
9.1	APPENDIX 'A'
9.2	APPENDIX 'B'
9.3	ANNEXURES 1: CHECK LIST OF TERMS AND CONDITIONS FOR OVERHAUL/REPAIR
9.4	ANNEXURES 2: SAMPLE OF PRICE BID TERM
9.5	ANNEXURES 3: BID SECURITY DECLARATION FORM
9.6	ANNEXURES 4: AUTHORIZE SIGNATORY FORM
9.7	ANNEXURES 5: DECLARATION
9.8	ANNEXURES 6: UNDERTAKING OF RATES
9.9	ANNEXURES 7: AUTHENTICITY OF SUBMITTED DOCUMENTS/ INFORMATION'S
9.10	ANNEXURES 8: WARRANTY AND END-OF-SALE DECLARATION
9.11	ANNEXURES 9: STATUTORY UNDERTAKING
9.12	ANNEXURES 10: BANK GUARANTEE FORMAT
9.13	ANNEXURES 11: BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY
9.14	ANNEXURES 12: CHECKLIST



## SECTION 1: INSTRUCTIONS TO BIDDERS

<b>NOTICE INVITING TENDER</b>	
<b>Ministry</b>	Ministry Of Civil Aviation
<b>Organization</b>	Pawan Hans Limited
<b>Region</b>	NR
<b>Tender title</b>	NIT For 72-Month Inspection of Tail Rotor Gear Box Part No. 406-040-400-121 of Bell 407 Fleet & Repair Of Transmission Restraint Assembly of Bell 206-L4 Fleet.
<b>Tender Ref No.</b>	PHL/NR/ENG/TE-92
<b>Category</b>	72 Month Inspection Of Tail Rotor Gear Box & Repair Of Transmission Restraint Assembly of Bell 206-L4 Fleet.
<b>Estimated value ₹</b>	2,00,000/-
<b>EMD Amount in ₹</b>	NIL (BID security declaration need to be submit as provided in Annexure 3)
<b>EMD validity</b>	NA
<b>EMD Exemption Allowed</b>	Yes (for CPSE/MSE/Start-ups )
<b>Performance Bank Guarantee</b>	NIL (10% of awarded bid value)
<b>Type</b>	Least Cost based tender
<b>Type of bidding</b>	Manual Tender
<b>Tenderer Location</b>	PPC, Pawan Hans Limited (NR) ,Sector 36, Rohini Heliport ,New Delhi-110085
<b>Consignee Location</b>	Pawan Hans Limited (NR) ,Sector 36, Rohini Heliport , New Delhi-110085 or will be confirm later
<b>Published Date</b>	T= management approval date 28-04-2026
<b>Bid Due Date &amp; Time</b>	T+21 & 17:00 Hours
<b>Bid Opening Date &amp; Time</b>	T+22 & 10:00 Hours
<b>Mode of submission</b>	As per Section 3
<b>Time allow for technical clarification (if asked)</b>	2 days
<b>Bid validity</b>	120 days
<b>Contract/Acceptance Letter period/turnaround time/delivery timeline</b>	10 days
<b>Contact (for any information)</b>	ppc.nr@pawanhans.co.in bn.rao@pawanhans.co.in shubham.garg@pawanhans.co.in



## SECTION 2: SCOPE OF WORK

We invite quotes for 72-Month Inspection of Tail Rotor Gearbox, Part No. 406-040-400-121 Of Bell 407 Fleet & Repair of Transmission Restraint Assembly of Bell 206-L4 Fleet.

S No.	PART NO.	DESCRIPTION	ITEM SERIAL No.	QTY.	REMARKS
1	406-040-400-121	TAIL ROTOR GEARBOX OF BELL 407 FLEET	A 1572	1	72-MONTH INSPECTION OF TAIL ROTOR GEARBOX
2.	206-033-506-109	TRANSMISSION RESTRAINT ASSEMBLY.	N/A	1	PLAY FOUND IN SPHERICAL BEARINGS.

PHL is inviting quotes through tender enquiry from DGCA Approved CAR 145 Approved Maintenance & Overhaul Centres. Preference may be given to centres listed in Customer Support Directory of Original Equipment Manufacturer (OEM). Authorized Agencies across the world who represent OEM's or Approved Centres may also participate in the tender on the behalf of them.

If you are a DGCA CAR145 Approved Maintenance centre AND (Overhaul Centre OR Authorized Agencies who represent OEM's/Approved Centres), we invite you to quote for carrying out the job specified against above component covering complete charges to carry out the job required including freight charges, labour costs, material costs, inspection costs, testing costs and certification charges etc. on CPT Delhi basis (Incoterms 2020).



### SECTION 3: GENERAL TERMS & CONDITIONS

1	Offers should be received in sealed envelope/ by hand/ by post / by courier with subject and address written properly on it.
2	Quote should be forwarded in single currency only for whole quote as listed in the price bid.
3	Quotes should be forwarded on CPT- Delhi basis. Quotes, which are not on CPT- Delhi basis, will not be considered.
4	All entries in the quotation should be entered without any ambiguity. All submitted documents should be self-attested.
5	The company has the right to cancel the enquiry or extend the due date of receipt of offer without assigning any reason thereof before the due date & time of opening of the bids.
6	All items should be dispatched after proper standard quality packaging to avoid damage to the items, pilferage, evaporation etc. The packing materials including cases in which items will be dispatched must be environment friendly, fumigated if packed in wooden boxes and biodegradable.
7	<b>Details of Beneficiary:</b> Beneficiary Name: - Pawan Hans Limited Bank Name: - Canara Bank Address: - Sector-1, Noida Branch Current A/c No.: - 90551010005097 Swift Code: - CNRBINBBBFD IFSC Code: - CNRB0001177

#### TERMS AND CONDITIONS:

1. Quotes should be forwarded on CPT- Delhi basis. Quotes, which are not on CPT- Delhi basis, will not be considered.
2. **Validity of quote:** Shall be at least 120 days.
3. **Warranty/Guarantee offered:** Shall be clearly mentioned by the bidder in hours and months.
4. **TAT (Delivery Time) for the subject task:** Shall be clearly mentioned by the bidder. Turn Around Time (TAT) for carrying out the job mentioned above should be specified for each component. Liquidated Damages @ 0.5% of the cost of equipment overdue for each of the first four full weeks and then @ 1% for each subsequent full week of the delay thereafter will be applicable for delay in delivery due to reasons attributable to the overhaul/repair agency. However, total amount of Liquidated Damages shall not exceed 10% of the cost of the equipment delayed. Should the delay in delivery is of more than three months; Pawan Hans has the right to cancel unfulfilled part of the contract.
5. LD charges specified above shall also be applicable for refusal and/or delay in commencing to undertake work by the firm.
6. After teardown of the subject component(s), if any additional work required (AWR) is identified which has occurred due to the wear & tear or service life limit (SLL) of the component/internal defect, it shall be intimated within the original declared TAT by the bidder to PHL with detailed teardown report (TDR).
7. Only on written approval by PHL, any additional spare and/or part required during AWR (due to wear and tear or SLL) shall be provided by PHL.
8. Pawan Hans can offer various preferred payment terms as per company policy.



## 9. Distribution of Dispatch Documents for Clearance/Receipt of Goods

The supplier shall send all the relevant dispatch documents well in time to the purchaser to enable the purchaser clear or receive (as the case may be) the goods in terms of the contract. The usual documents involved and the drill to be followed in general for this purpose are as follows:

### For Domestic Goods

Within 24 hours of dispatch, the supplier shall notify the purchaser, consignee, (others concerned), the complete details of dispatch and also supply following documents by registered post/ speed post (or as instructed in the contract):

- (a) Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value;
- (b) Packing list;
- (c) Certificate of country of origin;
- (d) Insurance certificate;
- (e) Railway receipt/Consignment note;
- (f) Manufacturer's guarantee certificate and in-house inspection certificate;
- (g) Inspection certificate issued by purchaser's inspector and
- (h) Any other document(s) as and if required in terms of the contract

### For Imported Goods

Within 24 hours of dispatch, the supplier shall notify the purchaser, consignee, (others concerned), the complete details of dispatch and also supply following documents by air mail /courier (or as instructed in the contract):

- a) Supplier's Invoice giving full details of the goods including quantity, value, etc.;
- b) Packing list;
- c) Certificate of country of origin;
- d) Manufacturer's guarantee and Inspection certificate;
- e) Inspection certificate issued by the Purchaser's Inspector;
- f) Insurance Certificate;
- g) Name of the Vessel/Carrier;
- h) Bill of Lading/Airway Bill;
- i) Port of Loading;
- j) Date of Shipment;
- k) Port of Discharge & expected date of arrival of goods and
- l) Any other document(s) as and if required in terms of the contract.

## 10. Force Majeure

If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof within twenty-one days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side. There may be a Force Majeure situation affecting the purchase organization only. In such a situation the purchase organization is to take up with the supplier on similar lines as above for further necessary action.



### **Remedies to Purchaser for delay in Supply / Non-Supply for which Supplier is responsible**

The purchaser has the following options depending upon the circumstances of the case:

- i) Extend the delivery with imposing of liquidated damages and other denial clauses
- ii) Blacklisting as per company policy.
- iii) Cancel the contract
- iv) Impose other available sanctions/penalties

### **Extension of Delivery Period**

If the supplier is unable to complete the supply within the stipulated delivery period for which the supplier is responsible, it (supplier) is required to request for extension of delivery period. If the purchaser agrees to extend the contractual delivery schedule, the same may be done by issue of an amendment to the contract with suitable denial clauses and with/without imposition of liquidated damages for delay. The amendment letter is to mention, inter alia that, in addition to imposition of liquidated damages, no extra price or additional cost for any reason whatsoever beyond the contractual cost will be paid to the supplier for the delayed supply; at the same time, if for any reason, whatsoever the cost of the goods to be supplied/services to be performed by the supplier decreases, that benefit will be passed on to the purchaser. Supplier's unconditional acceptance of the amendment by a specified date is to be watched and if the supplier does not agree to accept the amendment letter, further action will be taken against the supplier in terms of the contract.

### **Performance Notice**

A situation may arise where the supply/services has not been completed within the stipulated period due to negligence / fault of the supplier; however, the supplier has not made any request for extension of delivery period but the contracted goods/services are still required by the purchaser and the purchaser does not want to cancel the contract at that stage. In such a case, a Performance Notice (also known as Notice-cum-Extension Letter) may be issued to the supplier by suitably extending the delivery date and by imposing liquidated damages with denial clauses etc.

### **Dispatch of Goods after expiry of Delivery Period**

As per the contract terms, the supplier is not to supply the goods when there is no valid delivery period. In case the supplier makes any supply after expiry of delivery period, the purchaser/consignee can reject the supplies and inform the supplier accordingly; the purchaser shall also have the right to cancel the contract (w.r.t. unsupplied goods) in terms of the contract. If, however, the purchaser/consignee requires the goods (which has been supplied after expiry of the delivery period), the purchaser may accept the goods and issue a delivery extension letter with usual LD clause and denial clauses to regularize the transaction.

### **Cancellation of Contract for Default**

The purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or in part:

- a) If the supplier fails to deliver any or all of the stores within the time period(s) specified in the contract, or any extension thereof granted by the Purchaser, or
- b) If the supplier fails to perform any other obligation under the contract within the period specified in the contract or any extension thereof granted by the purchaser.

In the event the purchaser terminates the contract in whole or in part; the purchaser may take recourse to any one or more of the following action.

- a) the Performance Security is to be forfeited;



b) the purchaser may procure, upon such terms and in such manner as it deems appropriate, stores similar to those undelivered, and the supplier shall be liable for all available actions against it in terms of the contract.

c) however, the supplier shall continue to perform the contract to the extent not terminated. Before cancelling the contract and taking further action, it may be desirable to obtain legal advice from the Legal Wing of the Company.

#### **Termination of Contract for insolvency**

If the supplier becomes bankrupt or otherwise insolvent, the purchaser may, at any time, terminate the contract, by giving written notice to the supplier, without compensation to the supplier provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

#### **Termination of Contract for Convenience**

After placement of contract, there may be some unforeseen situation compelling the purchaser to cancel the contract. In such a case, the purchaser will send a suitable notice to the supplier for cancellation of the contract, in whole or in part, for its (purchaser's) convenience, inter alia, indicating the date with effect from which the termination is to become effective. Depending on the merits of the case, the purchase organization may have to suitably compensate the supplier on mutually agreed terms for terminating the Contract

#### **11. payment terms are as follows:**

- a) Payment within 30 days after shipment.
- b) Payment against proof of delivery.
- c) Payment through irrevocable letter of credit at sight in which case all the bank charges outside India are borne by the suppliers or repair/overhaul agencies.
- d) Wire transfers against proof of shipment of good

**☛ PLEASE CONFIRM THE ACCEPTANCE OF ONE OF THE ABOVE PAYMENT TERMS.**

12. CA form 1/ FAA FORM 8130-3 certification as per DGCA norms and approvals shall be issued by the agency after completion of scope of work.
13. In case bidding party is only representing OEM or is an OEM's Authorised agency, then exclusive authorisation letter shall be furnished by the bidding agency/party.
14. Bidders' credentials like organization approval by DGCA, organization approval validity, organization approved capability list, bank details certified, GSTIN, PAN, TAN, CIN etc. along with contact person name, email address & phone numbers shall be submitted through sealed quotes through courier or by hand. Sealed packet must reach Pawan Hans Ltd latest/tentatively by T+10 (As mentioned above) at the following address:

In-Charge (PPC), NR  
PAWAN HANS LIMITED (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
NEW DELHI-110085  
INDIA  
Tel: +91-11-27902620, +91 86503-20490



15. Envelope containing the quote and the required documents shall be mandatorily super scribed with **“Quote for Tender Inquiry: PHL/NR/PPC/TE-92”**.
16. The Quotes which are received by date as mentioned above shall be opened tentatively on **as mentioned above** at the above-mentioned address. In case representation of bidder is required, an authorised representative of bidder may be present during opening of quotations with an authority letter from bidder’s firm/organisation to participate in the tender opening process. ( with authority letter)
17. The quotes of the bidders not accepting the above terms and conditions will not be considered for evaluation.
18. After evaluation of the submitted bids, L1/H1 bidding firm/organisation shall be intimated by releasing Work Award Letter by PHL.
19. On receipt of Work Award Letter, L1/H1 bidding firm/organisation shall submit a Letter of Acceptance on the firm’s/organisation’s letter head. Draft for Letter of Acceptance shall be provided by PHL along with Work Award Letter. This Letter of Acceptance shall be countersigned by PHL.
20. Countersigned Letter of Acceptance shall be binding to both the parties for the applicable terms and conditions. On receipt of Letter of Acceptance, L1/H1 bidding firm/organisation shall commence arrangements for above-mentioned job on the subject item without any delay.

Prospective bidders are requested to participate in the above tender & to forward sealed quotes through courier latest-tentatively by T+21(as mentioned above).

PHL



#### **SECTION 4: ELIGIBILITY CRITERIA**

<b><u>Company Profile:</u></b>	The Bidder shall be a Company incorporated /registered in India under Companies Act1956/2013/ proprietorship/ partnership firm/ Limited Liability Partnership (LLP) and should been operations continuously for at least 5 years as on the last date of submission of bid.
<b><u>Financial capacity:</u></b>	(i)The bidder average turnover during last 3 financial years should be at least 40% of the estimated tender value.  (ii)The bidder should have positive net worth (measured as paid up capital plus free reserves) in any of two years out of 3 financial year i.e. 2022-23, 2023-24 & 2024-25.  (iii) The bidders shall submit audited financial figures of FY 2022-23, 2023-24 & 2024-25.
<b><u>MAF</u></b>	Bidder should be either a OEM or authorize service provider of OEM
<b><u>Non blacklisting</u></b>	The bidder should not have been blacklisted or debarred by any Pvt Ltd/State / Central Government or their agencies or Public Sector Undertakings (PSUs) as on bid submission date for corrupt, fraudulent or any other unethical business practices or for any other reason.  Undertaking as per the format attached in Annexure-5 duly signed by authorized signatory of bidder
<b><u>Consortium</u></b>	Consortium is not allowed.
<b><u>Certificate</u></b>	The Bidder may submit the following certificates, which must remain valid as of the bid submission date:  ISO 9001:2015
<b><u>Insolvency</u></b>	Bidder should not be insolvent(Self Declaration)
<b><u>Previous experience</u></b>	Bidder should have previous similar experience from any organization in India. One work order of at least 80% of bid value. (Or) Two work orders of at least 50% of bid value(each). (Or) Three work orders of at least 40% of bid value(each).



## **SECTION 5: BID PREPARATION**

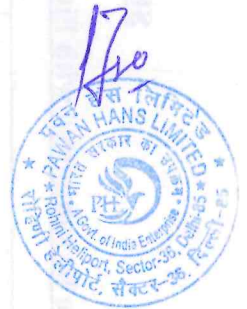
- a) Bidder should take into account any corrigendum/Addendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid.

## **SECTION 6: AMENDMENT OF BID DOCUMENT**

At any time prior to the deadline for submission of proposals, the department reserve the right to add/modify/delete any portion of this document by the issuance of a corrigendum, which would be published on <https://www.pawanhans.co.in> .

## **SECTION 7: ASSISTANCE TO BIDDERS**

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of bid submission or queries relating to this RFP can be send from Monday to Friday (09:00 AM to 05:00 PM). The contact number for the helpdesk is 011-27902620, 011-27902619, shubham.garg@pawanhans.co.in
- c) The tender inviting authority has the right to cancel this tender or extend the due date of receipt of the bid(s).



**SECTION 8: PRICE OF NEW**

**(To be submitted with Financial bid, will not consider in financial evaluation)**

S/N	PART NO.	DISCRPTION	QTY	UOM	HSN CODE	NEW UNIT PRICE	GST %	TOTAL UNIT PRICE	TOTAL PRICE INCLUDING GST
(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H=C*F)	(I=H*G%)
01	406-040-400-121	TAIL ROTOR GEARBOX OF BELL 407 FLEET	1	Nos					
02	206-033-506-109	TRANSMISSION RESTRAINT ASSEMBLY OF BELL 206-L4 FLEET	1	Nos					

**Warranty:**

**Delivery Period:**

**(Note: This price will not consider in financial evaluation)**



**SECTION 9: ANNEXURES**

**APPENDIX 'A': (On Bidders Letterhead)**

ONLY APPLICABLE FOR AGENCIES OFFERING REPAIR / OVERHAUL		
S/N	Essential Tender Requirements	To be filled by the bidder for each component
	Details of Bidding Firm, Authorised Agency of Bidding Firm & Contact Details:	
1.1	A. Name and Complete Address of the overhaul/repair firm.	
	B. Name, Email, Contact Number(s) of the responsible person of overhaul/repair firm.	
	C. Authorised Agency Name, Person Name, Email, Contact Number(s) of the Indian representative of overhaul/repair firm (if any).	
	Regulatory Agency & Approval details:	
1.2.1	Regulatory authority's approval number, date & validity. Attach authenticated copy of approvals including capability list for the same.	
1.2.2	Certificate from OEM / Manufacturer approving facilities as authorized maintenance center / customer support facility / service center (covering each item / component of equipment)	
1.2.3	DGCA approval number, date and validity. Attach authenticated copy of approval including capability list for the same	
1.3	Authenticated copy of scope of approval (The part nos. of the components offered for overhaul/repair must be available in the scope of approval)	
1.4	Name of the Approving Regulatory Authority	
1.5	Quoted price for each equipment for the following works:	
1.5.1	Initial shop examination	
1.5.2	Disassembly	
1.5.3	Cleaning	
1.5.4	Inspection	
1.5.5	Standard Kit (Including Mandatory Routine Replacement Spares, Kits, Consumables etc.)	
1.5.6	Machining (if required)	
1.5.7	Assembly	
1.5.8	Testing and Certification	
1.5.9	Freight Charges (With Clear Indication of One Way / Two Way Freight Charges)	
1.5.10	The latest OEM's listed price of new component for which quote is being submitted. In case component is not in current production or obsolete, the last known price and year must be provided against each component.	
1.5.11	Total (Overhaul/Repair) charges including CPT, New Delhi	
1.6	Per hour labour rate / man hour rate applicable	
1.6.1	Average man hours (standard) estimated which are required to complete the	



	tendered job on each component.	
1.6.2	Maximum man hours required (as per past experience) to complete the tendered job on each component.	
1.6.3	Total Labour Charges (standard) taken in consideration for calculation to complete the job.	
1.7	Evaluation charges for each component in case component is declared BER (Beyond Economical Repair).	
1.8	Turn Around Time (TAT) for Repair/Overhaul and reference point of TAT for calculating TAT.	
1.9	Detail of OEMs warranty/ guarantee for new spares and components which may be required during overhaul/ repair for each equipment.	
1.10	Warranty/ Guarantee offered for overhaul/ repair for each equipment and mode of settlements of warranty claims.	
1.11	Percentage discount offered on OEMs listed price of new spares.	
1.12.1	List of spares required and anticipated to be replaced during repair/overhaul [Itemised list to be submitted separately].	
1.12.2	Itemized Charges for each standard spares/kit required and anticipated to be replaced during overhaul/repair.	
1.13	Payment Terms A. Payment within 30 days. B. Payment through Irrevocable letter of credit at sight in which case all the bank charges outside India are borne by the suppliers or repair/ overhaul agencies. C. Wire transfers against proof of shipment of goods. D. Advance payment against matching bank guarantee. *Select any one from A, B, C and D	
1.14	Delivery Terms (Incoterms 2020) and place of delivery (for sending of item by PHL)	
1.15	Validity of offer (Shall be considered from date of opening of tender)	



**APPENDIX 'B': (On Bidders Letterhead)**

NOTA

**TENDER EVALUATION CRITERIA**

**ONLY APPLICABLE FOR AGENCIES OFFERING REPAIR / OVERHAUL**

	Quoted price for each equipment for the following works:	Parameters for Calculation Against Each Attribute	Maximum marks for each entity
2.1	Initial shop examination		
	Disassembly		
	Cleaning		
	Inspection		
	Standard Kit (Including Mandatory Routine Replacement Spares, Kits, Consumables etc.)		
	Machining (if required)		
	Assembly		
	Testing and Certification		
	Total charges (Overhaul/Repair) including CPT, New Delhi		
2.2	Discount offered on OEM's spares required for overhaul of components	Discount more than 5% on OEMs price list (Value > 5%)	15
		Discount up to 5% on OEMs price List (Value ≤ 5%)	10
		As per OEM's price list (Nil discount)	5
		Quoted price more than OEM's price list	0
2.3	Labour rate	USD 50 per hour and below	15
		USD 51 to 60 per hour	12
		USD 61 to 70 per hour	9
		USD 71 to 80 per hour	6
		USD 80 and above per hour	3
2.4	Warranty	If same as OEM's warranty	10
		Less than OEM's warranty	5
		Warranty not offered / mentioned	0
2.5	TAT for overhaul/repair	within 30 days	20
		within 31 to 40 days	15
		within 41 to 50 days	10
		within 51 to 60 days	5
		more than 60 days	0





**ANNEXURE 1: (On Bidders Letterhead)**

**CHECK LIST OF TERMS AND CONDITIONS FOR OVERHAUL/REPAIR**

NOTE: BIDDERS ARE REQUESTED TO READ CAREFULLY FOLLOWING TERMS AND CONDITIONS. IT IS ESSENTIAL FOR THE BIDDER TO UN-CONDITIONALLY ACCEPT ALL THE TERMS AND CONDITIONS INDICATED BELOW:

NAME & ADDRESS OF THE OVERHAUL/REPAIR AGENCY		FILL UP YOUR COMPANY NAME & ADDRESS HERE	
S. NO.	AGENCY & APPROVAL DETAILS	AGREE/ NOT AGREE	REMARKS
1	Whether following documents have been submitted by the firm/agency/organization: Regulatory authority's name, approval no. date & validity including capability list for the same.		Please upload the document in document library at the time of online submission of the bid, failing which the bid is liable to be rejected.
1.1	DGCA approval no. date and validity including capability list for the same.		Please upload the document in document library at the time of online submission of the bid, failing which the bid is liable to be rejected.
1.2	Certificate from OEM/Aircraft manufacturer approving facilities as authorized maintenance centre/customer support facility/service centre (covering each items/component of equipment)		Please upload the document in document library at the time of online submission of the bid, failing which the bid is liable to be rejected.
1.3	Authenticated copy of scope of approval (The part nos. Of the components offered for overhaul/repair must be available in the scope of approval).		Please upload the document in document library at the time of online submission of the bid, failing which the bid is liable to be rejected.
2	Whether bidder is meeting following mandatory requirements: Details Of Airworthiness Documents Issued with The Components Like Faa Documents, EASA Form-1, And Airworthiness Approval Tag Etc. Note: As Per Our Maintenance Organization Exposition (MOE), Part-2, Sub-part 2.2, Page no. 01 to 04 revised in September 2021, following documents (as applicable) are mandatory and should compulsorily be accompanied with the components: (i)EASA FORM-1, ISSUED UNDER PART - 145 APPROVAL (For spares / components of European Countries)		



	(ii)FAA FORM 8130-3 (For spares / components of USA) (iii)Log Card/History Card (For Components)		
3	The components after overhaul/repair shall be assigned service life and operating time until next overhaul/repair in terms of hours/calendar in accordance with OEM.		
4	All mandatory AD's/CEB's/Modifications (applicable till date) specified by OEM shall be complied on the components during repair/overhaul.		
5	The listed component(s) should be overhauled/repared as per manufacturers/designers' specifications and standards.		
6	Factory New Spares obtained from the Original Equipment Manufacturer (OEM) will be used.		
7	The latest OEM's listed price of new component will be provided against each component for which quote is being submitted.		
8	List of spares/kit required and anticipated to be replaced during overhaul/repair.		Please upload the document in document library at the time of online submission of the bid.
9	Charges for each spares/kit required and anticipated to be replaced during overhaul/repair.		Please upload the document in document library at the time of online submission of the bid.
10	Evaluation charges should be specified for each component in case same declared BER (Beyond Economical Repair)		
11	Warranty/Guarantee in terms of flying hours and calendar period on the components after overhaul/repair of the job specified should be in accordance with OEM. Bidder will bear all expenses including transportation charges for items failed within Guarantee period validity.		
12	The requirement is very specific and delivery of the components after work is to be made strictly as per the Turn Around Time (TAT) mentioned in the contract.		
13	RIGHT OF ACCEPTANCE: Pawan Hans Limited does not bind himself to accept the lowest or any other tender and reserves the		



	right of accepting the whole or any part of the tender without assigning any reason whatsoever.		
14	RIGHT TO INFORMATION ACT: Any document/information submitted by the bidder can be made public at appropriate stage, as per Right to information Act. 2005.		
15	JURISDICTION: Any dispute arising out of this enquiry shall come under the sole jurisdiction of the Delhi Court (Delhi State, INDIA).		
16	Tender inviting authority address: H.O.D (ENGG), NR Pawan Hans Limited (NR) (A Govt of India Enterprise) Sector 36, Rohini Heliport NEW DELHI-110085 Email: hod.enggnr@pawanhans.co.in		Please ensure to upload the soft copy of Vendors Registration form
17	VALIDITY OF OFFER: The prices quoted must be FIRM and the offers made must remain open for acceptance for minimum 120 days from the date of opening of tender.		
18	SHIPPING ADDRESS: H.O.D(Materials), NR Pawan Hans Limited (NR) (A Govt of India Enterprise) Sector 36, Rohini Heliport NEW DELHI-110085 Mb No.: 91-98710-81929		



**ANNEXURE 2: (On Bidders Letterhead)**

**SAMPLE OF PRICE BID TERMS**

1	Currency of quote Note: Quote should be in single currency for the whole quotation (in Rupees)		
2	Place of Origin of Goods.		
3	Place of Boarding of Goods.		
4	DELIVERY TERMS (INCOTERMS): CPT-DELHI basis		
5	Variation in Terms & Conditions at the time of RO placement is acceptable.		
	<b>PAYMENT TERMS:</b> (Please Specify from A, B, C, or D as given below). No other Payment terms are acceptable to Pawan Hans Ltd. Therefore, confirmation of any one payment term is mandatory, failing which, the quote will not be considered.		
	A Payment within 30 days after shipment		
	B Payment through Irrevocable Letter of Credit at Sight in which case all Bank Charges outside India is borne by the Supplier.		
	C Wire Transfer against proof of shipment of goods		
	D Advance Payment against matching Bank Guarantee		
6	Note: For Indian bidders, Mode for payment for above Rs. 50,000 (INR) or equivalent will be made through e-payment system & your Bank name, Address, Code, RTGS/IFCS Code, PAN, TAN & TIN numbers, and Current Account Numbers etc. must be mentioned.		
7	PRICE: Price Bid shall be submitted as per instruction mentioned above. Price quoted should be including all rates such as, basic price, Packing & Forwarding, Freight etc. The prices should be quoted in the specified format. The price bids of qualified bidders shall be considered for evaluation.		
8	PRICE FORMAT: The bidders are required to quote their Lowest Rates in the PRICE BID. The rate shall be quoted by the bidders from India on FOR DESTINATION basis which may be Pawan Hans Limited, Rohini Heliport, Rohini New Delhi-110085. The offer should indicate basic price, discount if any, total price and delivery terms.		
9	The bidder will pay the penalty for the delay in delivery due to reason attributable to the bidder @ 0.5% of cost of equipment overdue for each of the first four full weeks and 1 % for each subsequent full week of delay thereafter. However, the total amount of penalties shall not exceed 10% of the equipment delayed. Should the delay in delivery be more than 3 months Pawan Hans has the right to cancel the unfulfilled part of the contract.		



**ANNEXURE 3: BID SECURITY DECLARATION FORM  
(On Bidders Letterhead)**

Date: ..... RFP/Tender No: .....

**To,  
HOD (ENGG), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085**

1. I/We, the undersigned, declare that M/s..... is a Micro and Small Enterprise and the copy of registration certificate issued by NSIC/DIPP for Micro and Small Enterprises (MSE) / Startups which are valid on last date of submission of the tender documents are enclosed.

2. I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration as per Rule 170 of General Financial Rules (GFRs) 2017 by Micro and Small Enterprises (MSEs).

OR

2. As per the tender / RFP no: ..... floated for..... at para no..... a Bid Declaration Form In lieu of Bid Security is required to be submitted by me / as per Rule 170 of General Financial Rules (GFRs) 2017 by Micro and Small Enterprises (MSEs).

3. I/We accept that I/We may be disqualified from bidding for any contract with you for period of .....(as per the OM dated 12/11/2020 they will be suspended or the time specified in the tender documents. Hence the said period may be mentioned herein) year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/ modified /amended, impairs or derogates from the tender, my/our bid during the period of bid validity specified in the form of Bid, or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity

(i) fail or refuse to accept the contract, if required, or

(ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

4. I/We understand this Bid Security Declaration shall cease to be valid if I am/We are not the successful bidder, upon the earlier of

(i) the receipt of your notification of the name of the successful Bidder; or

(ii) thirty days after the expiration of the validity of my/our Bid.



5. I/We declare that I am the authorized person of .....to make the declaration for and on behalf of..... Letter of Authority for executing declaration is enclosed.

Signed:..... (insert signature of person whose name and capacity are shown)

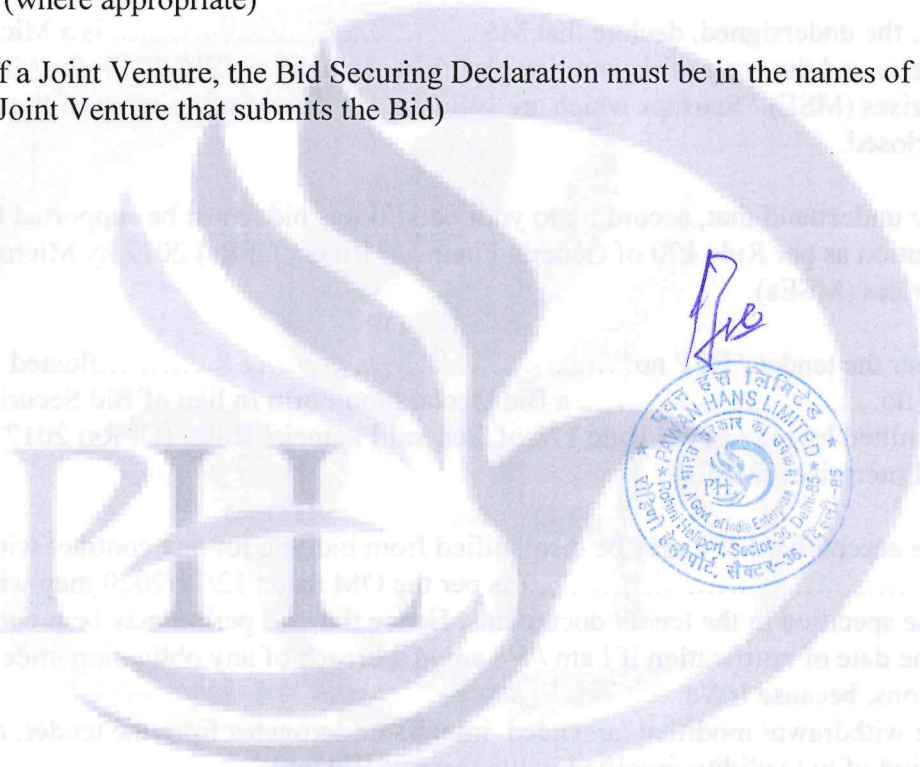
In the capacity of:..... (Insert legal capacity of person signing the Bid Securing Declaration)

Name:..... (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of..... (Insert complete name of bidder) Dated on..... day of..... (insert date of signing)

Corporate Seal (where appropriate)

(Note in case of a Joint Venture, the Bid Securing Declaration must be in the names of all partners to the Joint Venture that submits the Bid)



I/We understand this Bid Security Declaration shall cease to be valid if I am We are not the successful bidder upon the award of the contract.

(i) the receipt of your notification of the award of the successful bidder or

(ii) thirty days after the expiration of the validity of my bid.

*[Faint handwritten text, possibly a date or reference number]*

**ANNEXURE 4: AUTHORIZE SIGNATORY FORM  
(On Bidders Letterhead)**

**Date:**

**To,  
In-Charge (PPC), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085**

**Sub:** Authority Letter

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -  
\_\_\_\_\_  
\_\_\_\_\_

**Dear Sir,**

We, M/s..... (Name of the bidder) having registered office at  
.....(address of the bidder) herewith submit our bid against the said tender  
document.

Mr./Ms. ....(Name and designation of the signatory), whose signature is  
appended below, is authorized to sign and submit the bid documents on our behalf against said  
RFP

**Specimen Signature:**

The undersigned is authorized to issue such authorization on behalf of us.

**For M/s..... (Name of the bidder)**

**Signature and company seal**

**Name**

**Designation**

**Email**

**Mobile No.**



**ANNEXURE 5: DECLARATION**  
**(To be given on Company Letter Head)**

**Date:**

**To,**  
**In-Charge (PPC), NR**  
**Pawan Hans Limited (NR)**  
**(A Govt of India Enterprise)**  
**Sector 36, Rohini Heliport**  
**New Delhi-110085**

**Sub: Declaration**

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

I

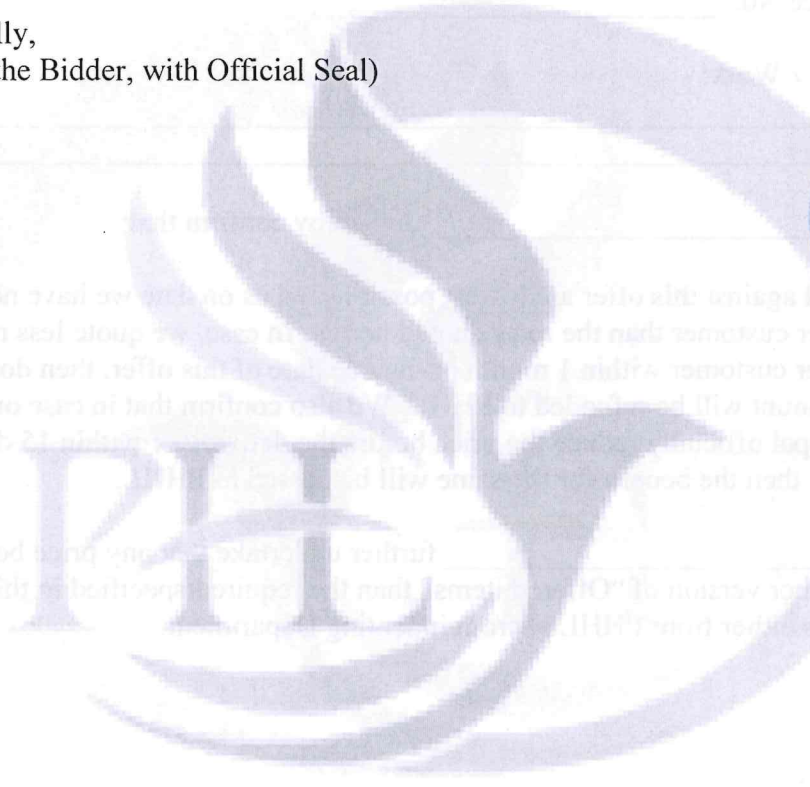
\_\_\_\_\_ S/O \_\_\_\_\_ R/O \_\_\_\_\_  
\_\_\_\_\_ on behalf of the entity \_\_\_\_\_ do hereby solemnly affirm  
and declare as under:

1. That I hereby confirm that my/our firm/company M/s..... Have not been convicted of any non-bail able offence, by any of the courts.
2. That I hereby confirm that my/our firm/company M/s..... Have not been convicted, or reasonably suspected of committing or conniving at the commission of any offence under any of the laws applicable in the country.
3. That I hereby confirm and declare that none of my/ our group/ sister concern/ associate company is participating/ submitting this tender.
4. That I hereby confirm and declare that my/our firm/company M/s..... Has not been black listed/ de-listed or put on holiday by any Institutional agencies/ Govt. Deptt. /Public Sector undertaking, in the last TWO years.
5. That I hereby confirm and declare that my/our firm/company M/s..... has paid all rents, royalties and all public demands such as income-tax, sales tax, GST and all other taxes and revenues payable to the Government of India or to the Government of any State or to any local authority and that at present there are no default in arrears of such rents, royalties, taxes and revenues due and outstanding and that no attachments or warrants have been served on us in respect of sales-tax, income-tax, GST, Govt. Revenues and other taxes.
6. That in the past five years prior to the date of this application, I or any principal of the entity has not been deemed to be in default on any contract, or have not been forcefully terminated from any contract of any Organization.



7. That I hereby confirm and declare that my/our firm/company M/s..... has not been blacklisted/debarred by any central/state Government department/organization.
8. That I hereby confirm and declare that my/our firm/company M/s..... that there has been no litigation with any Government department/organization on account of similar services.
9. That I hereby confirm and declare that my/our firm/company M/s..... has not undergone any legal proceedings of whatever kind in the past three years.
10. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, the Corporation at its discretion may disqualify /reject / terminate the bid/contract and also forfeit the EMD / All dues. May take any appropriate legal action against me.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)



**ANNEXURE 6: UNDERTAKING OF RATES  
(On Bidders Letterhead)  
TO BE ENCLOSED WITH THE COMMERCIAL BID**

**Date:**

**To,  
In-Charge (PPC), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085**

Subject: undertaking of rates

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -  
\_\_\_\_\_  
\_\_\_\_\_

We M/s \_\_\_\_\_ do hereby confirm that:

The rates quoted against this offer are lowest possible and as on date we have not quoted less rates to any other customer than the rates quoted herein. In case, we quote less rates than this offer to any other customer within 1 month of the due date of this offer, then double of the difference in amount will be refunded to PHHL. We also confirm that in case our Company/principal officially reduce the price before the delivery or within 15 days from the date of delivery, then the benefit for the same will be passed to PHHL.

We M/s \_\_\_\_\_ further undertake that any price benefit on account of providing higher version of "Offered items" than the required/specified in this offer shall not be claimed by us either from PHHL or from indenting Department.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)



**ANNEXURE 7: AUTHENTICITY OF SUBMITTED DOCUMENTS/INFORMATION'S  
(On Bidders Letterhead)**

**Date:**

**To,  
In-Charge (PPC), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085**

Subject: Authenticity of submitted documents/information's

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -  
\_\_\_\_\_  
\_\_\_\_\_

1. That I am the Proprietor/Authorized signatory of M/s ..... Having its Head Office/Regd. Office at .....
2. That the information/documents/Experience certificates submitted by M/s..... along with the tender for ..... (Name of work) ..... to the Corporation are genuine and true and nothing has been concealed.
3. I shall have no objection in case the Corporation verifies them from issuing authority (ies). I shall also have no objection in providing the original copy of the document(s), in case the Corporation demand so for verification.
4. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, the Corporation at its discretion may disqualify / reject / terminate the bid/contract and also forfeit the EMD / All dues.
5. I shall have no objection in case PHHL verifies any or all Bank Guarantee(s) under any of the clause(s) of Contract including those issued towards EMD and Performance Guarantee from the Zonal Branch /office issuing Bank and I/We shall have no right or claim on my submitted EMD before the Corporation receives said verification.
6. That the Bank Guarantee issued against the EMD issued by (name and address of the Bank) is genuine and if found at any stage to be incorrect / false / fabricated, the Corporation shall reject my bid, cancel pre-qualification and debar me from participating in any future tender for three years.

Note: in case bidder have not submitted EMD then Bid security declaration must be submitted.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)



**ANNEXURE 8: WARRANTY AND END-OF-SALE DECLARATION  
(On Bidders Letterhead)**

**Date:**

**To,  
In-Charge (PPC), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085**

Subject: warranty and end-of-sale declaration

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -  
\_\_\_\_\_  
\_\_\_\_\_

We warrant that,

- 1) All Products supplied by <Name of Bidder> shall be brand new, free from all defects and faults in material, workmanship and manufacture. They shall be of the highest grade and quality and shall be consistent with the established industry standards. (in case of new product)
- 2) All Products repair/overhaul by <Name of Bidder> shall have warranty of ....., free from all defects and faults in material, workmanship and manufacture. Work done shall be of the highest grade and quality and shall be consistent with the established industry standards. (in case of repair/overhaul)
- 3) We shall provide the documentary proof for warranty.
- 4) We shall declare that none of the components and sub-components "End-of-sale" in next three (3) years as on date of submission of Bid.
- 5) We would provide replacement warranty of the supplied items for a period of .....from the date of acceptance within the price quoted by <name of bidder> in the Commercial Bid.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)



**ANNEXURE 9: STATUTORY UNDERTAKING  
(On Bidders Letterhead)**

**Date:**

**To,  
In-Charge (PPC), NR  
Pawan Hans Limited (NR)  
(A Govt of India Enterprise)  
Sector 36, Rohini Heliport  
New Delhi-110085**

Subject: Statutory Undertaking

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -  
\_\_\_\_\_  
\_\_\_\_\_

I/We (Name of the Bidder) having registered office at (Address of the registered office) and local office at (Address of the local office), hereby declare and confirm that-

1. The contents of the Tender have been carefully gone through and we undertake to fully comply with the terms and conditions specified in the tender document including addendum, if any thereof.
2. I/We are not engaged into litigation as of date with any Government Department/ PSU/ Autonomous body on account of similar services for indulging in corrupt or fraudulent practices. We also confirm that we are not determined non-performing by any of the entities specified above.
3. Neither the Bidder nor any of its Directors are the subject of criminal or civil proceedings that could be expected to adversely affect its business or its ability to Bid in the present tender.
4. We understand that the technical Bid, if found incomplete in any respect and/or if found with conditional compliance or not accompanied with the requisite Bid Security/ Earnest Money Deposit, shall be summarily forfeited. (in case of Bid security declaration, action will be taken accordingly)
5. We understand that if at any time, any averments made or information furnished as part of this Bid is found incorrect, then its Bid and the contract if awarded on the basis of such Bid shall be cancelled.
6. We offer to execute the work in accordance with the Terms of Reference and Conditions of Contract of this Tender.
7. The information provided in the technical proposal (including the attachments) is true, accurate and complete to the best of my knowledge & belief.

Yours Faithfully,  
(Signature of the Bidder, with Official Seal)



**ANNEXURE 10: BANK GUARANTEE FORMAT**

**MODEL BANK GUARANTEE FORMAT FOR FURNISHING EMD**

Whereas.....  
(hereinafter called the “tenderer”) has submitted their offer  
dated..... for the supply  
of..... {hereinafter  
called the “tender”) against the purchaser’s tender enquiry  
No..... KNOW ALL MEN by these presents  
that WE.....  
of.....having our registered office at are bound  
unto..... (hereinafter called the “Purchaser) in the sum  
of..... for which  
payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors  
and assigns by these presents. Sealed with the Common Seal of the said Bank  
this..... day of.....20..... THE CONDITIONS OF THIS OBLIGATION  
ARE: (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any  
respect within the period of validity of this tender. (2) If the tenderer having been notified of  
the acceptance of his tender by the Purchaser during the period of its validity: a) If the  
tenderer fails to furnish the Performance Security for the due performance of the contract. b)  
Fails or refuses to accept/execute the contract. WE undertake to pay the Purchaser up to the  
above amount upon receipt of its first written demand, without the Purchaser having to  
substantiate its demand, provided that in its demand the Purchaser will note that the amount  
claimed by it is due to it owing to the occurrence of one or both the two conditions,  
specifying the occurred condition or conditions. This guarantee will remain in force upto and  
including 45 days after the period of tender validity and any demand in respect thereof  
should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank) Name and designation of the officer Seal,  
name & address of the Bank and address of the Branch



## ANNEXURE 11: BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY To The President of India

WHEREAS.....  
(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated..... to supply (description of goods and services) (herein after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security- for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the.....day of....., 20.....

(Signature of the authorized officer of the Bank) Name and designation of the officer Seal, name & address of the Bank and address of the Branch



## ANNEXURE 12: CHECKLIST

Sl No	Description	Page No	Remark
1	Company Profile		
2	Certificate of Incorporation		
3	GST		
4	PAN, TAN		
5	MSE/Startup certificate		
6	Turnover certificate for last 3 year		
7	Positive net worth certificate of last year		
8	Audited Balance sheet for last 3 year		
9	Insolvency certificate		
10	Past experience (Work order and completion certificate)		
11	Proof of EMD/Bid security declaration		
12	Proof of tender fee		
13	DGCA CAR 145 MAF EASA Part 145 of Europe FAA Part 145 of Europe ISO 9001:2015 Local Civil Aviation regulatory authority of the country of bidder		
14	Technical Compliance to Scope of work		
15	Signed, stamped and complied RFP/corrigendum/ Addendum		
16	Appendix 'A'		
17	Appendix 'B'		
18	Annexure 1		
19	Annexure 2		
20	Annexure 3		
21	Annexure 4		
22	Annexure 5		
23	Annexure 6		
24	Annexure 7		
25	Annexure 8		
26	Annexure 9		

